

Ashcombe Farms Dover HOA
Dover, PA 17315
Lot Owner Request Form

The Executive Board interprets the By-laws as requiring Executive Board approval for any change in the *foot print* of the home, patio, sidewalk, and other general additions or improvements to a property. Please use this form to submit a lot owner request to the Executive Board. All requests for changes must comply with the Ashcombe Farms HOA By-laws and Regulations. Work may not begin until Executive Board approval has been granted. Please allow thirty (30) days from date of request for the Board to act and for work to begin. Verbal approval will not be given. You will receive a written decision from the Executive Board. You may be required to obtain a Dover Township building permit. The Executive Board does not have knowledge of the codes which require a building permit. This must be verified by the lot owner. Each lot owner must submit their own request. Multiple lot requests will automatically be denied. This Lot Owner Request form is for Ashcombe Farms Dover HOA only.

Date of request _____ Proposed date for work to begin _____
Lot owner's name _____
Property address _____
Date received by the Executive Board _____

Type of Request:			
_____ Deck/Patio (including changes to existing deck or patio)	_____ Fence	_____ Front Door	_____ Awnings
_____ Shed	_____ Pool	_____ Railings	_____ Siding/Roof
	_____ Shutters	_____ Driveways or sidewalks	_____ Other

Please complete the following pertinent information regarding your request:

Color _____

Material _____

Specific location on your lot _____

Size _____

General description of project _____

****Please attach a diagram of the proposed project showing the approximate size, location, and relationship to the existing house, garage, and street.****

Thank you,

Ashcombe Farms Dover HOA Executive Board